

PHOTOGRAPHIC IMAGES / VIDEO RECORDINGS / SCHOOL WEBSITE

In school we use photographs for:

- Display purposes – *so that we have photographs of children doing something in school that we think parents might like to see (at Open Evening perhaps).*
- To keep records of achievement (*particularly in Nursery and Reception where there is less emphasis on written work*).
- Self registration – *children match their name to a photograph of themselves when they arrive in the morning (Nursery and Reception).*
- To help the children remember special times such as trips, visitors, Christmas, Leavers' Assembly.
- We need photographs of school trips so that the children can follow up with work when we get back to school.
- Class photographs.
- School Newsletter – to inform parents about the life of the school as well as celebrate class and individual pupils' achievements.
- School Website – to inform parents about the life of the school as well as celebrate class and individual pupil's achievements

Video recordings:

- Occasionally video recordings may be taken by ourselves and/or other partners in education working in school for training purposes or to celebrate events.
- Occasionally parents may video or photograph school productions/events.

In school we will:

- Keep records of children's achievement confidential.
- Only use photographs of children within school.

The school will not:

- Give/sell photographs of children to any organisation not connected with school.

Without parental permission we cannot:

- Allow children to take part in any school production, or celebration or training event that is going to be videoed or photographed by ourselves or partners in education.
- Take photographs of the children on school trips.
- Allow children to be included in a class photograph.
- Display the children's photograph in their class, anywhere in school, in the School Newsletter, or on the School Website.

Therefore, please return the reply slip below if you **DO NOT AGREE** to the use of your child's photographic image. **IF WE DO NOT HEAR FROM YOU, WE WILL ASSUME THAT YOU HAVE NO OBJECTION.**

MRS. D.S. SHAW
HEAD TEACHER

~~~~~X~~~~~  
**PHOTOGRAPHIC IMAGES / VIDEO RECORDINGS / SCHOOL WEBSITE**

Name of Pupil: ..... Class: .....

**I DO NOT AGREE** to my child's image appearing in (please indicate your preference):

- Photographic Images
- Video Recordings
- School Website

I understand that, as a consequence, my child may not be able to participate in associated activities.

Signed .....  
Parent/Guardian